

"Shape the Future, Drive Excellence – Leadership Opportunities Await."

Our client, a high-profile holding company responsible for managing overseas investments, is seeking to induct the following dynamic and experienced top management professionals as:



Deputy Managing Director / COO

Key Roles & Responsibilities:

- ❑ Develop and implement company's strategic vision, mission, and objectives in line with the directions and decisions of the Board of Directors, with a primary focus on driving profitability and performance across of the Company's business located primarily in US and Europe.
- ❑ Pursue development and implementation tax-efficient structures.
- ❑ Establish and maintain relationships with key stakeholders.
- ❑ Ensure the company achieves its objectives while maintaining compliance with legal, financial, and corporate governance standards in respective jurisdictions.
- ❑ Coordinate/liaise with Federal Government and its agencies/departments.

Key Requirements:

- ✓ Master's degree in Business Administration or Management Sciences from a reputable and recognized institution.
- ✓ Minimum 15 years of progressive professional experience, including 3 years on C-level leadership roles in operations and management with a well reputed organization.
- ✓ Should possess knowledge/experience of working of Federal Government and its agencies/departments.
- ✓ Professional experience in North America, Europe and Pakistan will be preferred.
- ✓ Understanding of hospitality industry would be an added advantage.
- ✓ Flexible with mobility and travel

Director Legal (and Company Secretary)

Key Roles & Responsibilities:

- ❑ Oversee the legal and corporate affairs of the Company and its subsidiaries.
- ❑ Manage convening of board meetings, drafting minutes / reports, contracts and all legal documents including but not limited to board resolutions.
- ❑ Retain services of a competent legal counsel; negotiate appropriate legal fee
- ❑ Liaise with legal counsel and monitor all pending legal matters including court proceedings, litigation, arbitration etc.
- ❑ Act as custodian of the seal of the Company, sign or countersign corporate documents, contracts, leases, minutes books, stock registers and certificates etc.
- ❑ Perform special assignments as desired by MD/Chairman from time to time.

Key Requirements:

- ✓ Bachelor of Law (LLB) or equivalent (LLM preferred) from a reputable and recognized institution.
- ✓ Minimum 8 years of professional experience in handling legal matters; experience of dealing with legal matters pertaining to North American and European jurisdictions will be preferred.
- ✓ Minimum 3 years experience as company secretary
- ✓ Flexible with mobility and travel; adaptable and self driven
- ✓ C-level executive experience, international working exposure would be preferred.

Matters for Consideration:

- Interested candidates meeting the requirements of the role can apply at: <https://www.affco.com.pk/Recruitment>
- Deadline for submission of applications is **December 8, 2025**
- The positions are based in **Karachi** and may require local and international travel.
- Only shortlisted candidates will be called for interviews.